# Letter of Understanding for Committee Members of Graduate Studies in the Marine Institute School of Fisheries

Students in the SOF Fisheries Science programs must have a supervisory committee, as defined in the SGS general regulations. This letter is designed to clarify expectations between students, supervisors, and committee members.

We recognize that projects evolve over time, and arrangements may change. Please complete this agreement at every annual committee meeting.

**Authorship**

* I expect to be a co-author on all papers deriving from the thesis\*
* I expect to have the opportunity to earn authorship on any paper derived from the thesis
* Authorship discussions will be held on a paper-by-paper basis
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*Except when doing so would violate the policies of the academic journals to which the work is being submitted (e.g. if a committee member does not meet the journal’s authorship criteria)

**Financial**

* I am committing direct financial support to the project. Specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* I am not committing direct financial support to the project
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Mentorship**

* I expect to be closely engaged in the conception and execution of the project\*\*
* I will be regularly available, but expect the student and supervisor to primarily lead the project
* I will be sporadically available
* I will be only be available for annual committee meetings
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*\*Would co-supervision be a better model? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Data**

*Do you foresee any issues about data ownership or dissemination?*

**Other (please articulate):**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Committee Member Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Graduate student Date